HATTON PARISH COUNCIL

**Mrs J Storer (Clerk)**

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Date: 11th March 2024

To: The Chairman and Members of Hatton Parish Council

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Hatton Parish Council which is to be held on **MONDAY 18th March 2024 at 6:45pm**, at the Jubilee Hall, Station Road, Hatton.

**Members are asked to declare the Declarations at the meeting.**

# Yours sincerely

J STORER

Jacqui Storer

Clerk

ORDINARY PARISH COUNCIL MEETING – AGENDA

1 To receive apologies for absence.

2 Variation of Order of Business

3 Declaration of Members Interests.

Please Note:-

1. Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

*The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.*

4 Public Speaking – (Total of 10 Minutes)

(a) A period of not more than 10 minutes, as per Standing Order 3f) will be made available for members of the public and Members of the Council to comment on any matter. Individual representations made by members of the public shall not be for more than 3 minutes (Standing Order 3g)

(b) Severn Trent Water representatives

(c) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils’ (NALC) Code of Conduct shall do so at this stage.

5 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 19th February 2024 (Copy already circulated)

6 Governance

(a) To consider the Parish Council’s risk assessments – *No changes at time of producing the agenda*

(b) To receive an update on GDPR – *No incidents to report and no updates*

(c ) To receive a report on the vacancies arising from the local council elections and to co-opt to fill vacancies - *No expressions of interest have been received*

(d) Arrangements to review of policies as per May 2023 Annual Meeting – *(Clerk’s Report)*

(e) Review of website and any updates required and to include access to Facebook (*Clerk’s Report)*

7 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

**“In view of the confidential nature of item …. to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

8 Chairman’s Announcements

9 Report of the Clerk and to receive an update on items from the last meeting

10 Correspondence

1. DALC – Various circulars
2. DCC – Road closure of Field Avenue, Hatton 13th – 24th May for repairs to waste water apparatus
3. Resident – enquiry about tents seen on the STW field - *Matter reported to STW and the police*
4. DCC – notification of temporary road closures

Field Avenue, Hatton 13th – 24th May Water repairs

Uttoxeter Road, Hilton 1st may – 30th September Surface dressing and associated repairs

1. Resident – suggestions for improvements to the station, entrance to the village and to the Dove Bridge - *the Clerk has sent a reply and passed on the suggestions to the relevant authorities*
2. Resident – request for tree to be removed as allegedly causing damage to the property – *the self setting tree has been removed*

All correspondence has been circulated to all Cllrs.

11 To receive, discuss and comment upon Consultations received

 SDDC – Draft Statement of Community Involvement (Local Plan) 18th March 2024 – 13th May 2024.

SDDC – Improving the bus service – open until 18th March 2024

Martyn’s Law – consultation for the Standard Tier – to 18th March 2024 – *Cllrs have been provided with links to the draft bill*

12 Finance

1. To approve payment of accounts and wages for the period ending 31st March 2024 *(within the Clerk’s report)*
2. To consider requests received for funding **Budget allocation £6000, Available spend £5500 –** *none received.*
3. To set the rent for the Bowls Club and the Sports and Social Club

13 Flooding within the parish

14 To consider Planning Applications:

15 To receive reports on Parish Council assets

16 To receive any reports from Parish Cllrs

17 To receive and consider any reports from Council representatives on outside bodies/organisations

(a) Hatton Support Network

(b) Jubilee Hall

(c) To receive reports from representatives on other organisations

18 Peace and Hope memorial garden *(Power: LGA 1976 s19 or PHA1875 s164 or Open Spaces Act 1906 ss9-10,s 15)*

(a) To receive an update on the Peace and Hope Memorial Garden project, including planning and funding

(b) Renewal of the Terms of Reference for the Working Group

19 Update on projects and events

(a) Parish Entrance Signs (Budget allocation = £10,000)

(b) Historic photographs and events on street furniture *(Cllr Billings)*

20 For information only

(a) Reports from Meetings attended - *None known*

(b) Notification of Forthcoming meetings

© Training

21 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee and commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Salary review

22 Date of next meeting and items for agenda: The Ordinary parish council meeting will be held on 15th April 2024.

***Governance Note: Standing Orders 3w; allocates 2 hours for the meeting; any extension of time will require the Parish Council to agree to suspend Standing Order 3w.***