HATTON PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 15th JANUARY 2024 AT 6:45pm

IN THE JUBILEE HALL, STATION ROAD, HATTON

**PRESENT:** Cllr J Billings, (Chair), Cllr J Clark, Cllr S Richardson Cllr R Brooks, Cllr Laing.

In Attendance: Mrs J Storer (Clerk), 4 members of the public, Cllr Patten (to 7:18pm)

There being a quorum under Standing Orders 3v, the Chairman opened the meeting.

**2581. Apologies,**

Apologies were noted from Cllr Ball and Cllr Jackson.

**2582. Variation of Order of Business**

There was no variation to the order of business.

**2583. Declaration of Members Interest.**

Cllr Billings declared an interest in the invoice for the maintenance of the Bowling Green as he is related to the contractor.

**2584. Public Speaking – (10 Minutes)**

(a) A period of not more than 10 minutes, as per Standing Order 3f) will be made available for members of the public and Members of the Council to comment on any matter. Individual representations made by members of the public shall not be for more than 3 minutes (Standing Order 3g)

Residents of Granville Close attended to report that they were pumping water from properties a couple of weeks ago; discussions took place about the connection of the new development drains to the existing system on Derby Road. STW is to be invited to a future meeting.

Station Road car park– there are 8 EV charging spaces and 3 disabled parking bays of which only 2 are useable due to lack of chevrons marking the disabled bays. The resident raising this matter has emailed the District Cllr on this and other matters and expressed his dissatisfaction about the responses/lack of responses received.

**2585**. **County and District Cllrs report**

(a) County Councillor – Cllr J Patten

The report is listed at Appendix 1.

A blocked gully at Scropton Road roundabout has been tarmacked over and is preventing water from draining away. This will be reported to the Highways Dept.

Cllr Brooks reported potholes on Church Broughton Road, many of which are deep. He also reported that the pump at Malthouse Lane pumping station has been replaced but it cannot cope with the amount of water and remains out of action.

Fly tipping of white goods occurred last week at the overflow carpark on Hassell Road; this was reported to Cllr Patten who will report this to the Clean Team.

7:18pm Cllr Patten left the meeting.

(b) District Councillor - Cllr Jackson.

No report was provided.

**2486. To approve the Minutes of the Ordinary Meeting of the Parish Council held on 18th December 2023**

***RESOLVED the minutes of the Ordinary Parish Council*** ***meeting held on 18th December 2023, as circulated, were approved and signed by Cllr Billings.***

**2587. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

No items are to be taken in the exempt section.

**2588. Governance**

(a) To consider the Parish Council’s risk assessments

No amendments are made to the risk assessments.

(b) Data Protection Act 2018 and GDPR

No matters were raised and no matters have been reported.

(c) To receive a report on the vacancies arising from the local council elections and to co-opt to fill vacancies

Following the local elections on 4th May 2023 and the resignation of Cllr Beatson, there are the following two (2) vacancies: - 1 x North Ward and 1 x School Ward. No expressions of interest have been received.

(d) Arrangements to review of policies as per May 2023 Annual Meeting

***RESOLVED to accept the policies as circulated and without change.***

(e) Review of website and any updates required. To include access to Facebook

The website is under construction and the Clerk will provide feedback to the designer about the content of the new website.

**2589. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded**

No items were identified as being needed to be taken in the exempt section other than the item listed.

**2590. To receive the Chairman’s announcement**

The Chair and Clerk met with the Factory manager on 20th December; Nestles will replace the fencing from the river, past the old pumping station and up to the allotments.

Nestles have offered to undertake work within the community if provided with a list of possible projects, Cllrs were requested to provide a list of suggested projects to the Clerk.

**2591. Report of the Clerk**

The report had previously been circulated, there were no questions or matters raised. The Clerk actioned the matters from the last meeting and Cllrs have been circulated with the responses in the latest Action Log.

Since the circulation of the Action Log, the following update on matters were provided :-

Min 2562. The Clerk circulated to Cllrs an email which advised that the venue for the Dog Show (14th April 2024) has been altered to Thistley Meadow.

Min 2562. A request was made for the police to undertake a speed survey and the email exchange about which organisation is responsible for making the request to CREST – the Police or the County Council. This matter will be raised at

the forthcoming Area Forum meeting.

**2592. Correspondence**

1. DALC – Various circulars
2. Resident – reporting concerns about a Christmas tree decoration, the path around the jubilee Field and Heritage path (circulated to Cllrs19.12.23)

Christmas decoration contractor informed; Nestles informed about the Heritage Path and replies provided to resident on 19.12.23

1. Resident – updating the pothole at Hoon Close and Station Road has become worse
2. SDDC – Confirmation of Summer Sports sessions 2024
3. DCC – Latest newsletter
4. N Staffs Community Rail Partnership at Tutbury and Hatton Station – annual Report (circulated to Cllrs08.01.24)

*The Clerk has contacted Tutbury PC about possible joint working to improve the station. In addition the N Staffs Community Rail Partnership has asked for any suggestions we may have for improvements and they will contact Network Rail and/or EM Trains.*

All correspondence has been circulated to all Cllrs.

**2593. To receive, discuss and comment upon Consultations received**

SDDC – Budget plans for 2024/25

***RESOLVED for the Clerk to make objections on behalf of the parish council to the loss of S136 funding.***

**2594. Finance**

a) The following accounts are presented for authorisation and payment

*Payments already made under delegated authority*

AMJ Billings Ltd January 2024 bowling green ` £550.80

Mrs J Storer Clerk use of home (Sept – Dec 23) £81.00

Burleys Christmas lights £4,740.00

SDDC Waste bin collection at Scropton Road £162.50

Turner & Co Promap for the P&H Memorial Garden £193.09 (E)

Melbourne Print New workwear – Warden £64.84

Sterlising Solutions Legionella check 19.12.23 £43.20

RL Harrison Completion of path at P&H Memorial Garden £27,675.60 (E)

Ms A Clark Reimburse for refreshments at Christmas lights switch on £31.00

Salaries January £1743.77

HMRC Deductions for January (£520.35)

DCC Pension for January £320.31

Rescue One First Aid at the fireworks event £450.00

(E) = to be taken from earmarked funds

*Money Received*

Sports & Social Club monthly rent (Dec 23) £134.00

Gross interest on Instant Access account (Dec 23) £161.15

Tutbury AFC – match fee £38.50

Balance at Bank at 08.01.24

Project account £25,126.57 (no interest earnt)

Instant access £141,550.83 (Interest rate = 1.30%)

Current account £31,669.04

 £198,337.44

At 08.01.24

Unrestricted reserves = £81,427.28; Ratio of unrestricted reserves to precept = 1.32:1 before any payments are made This is within the auditor’s guidelines.

Earmarked reserves after transfer as per budget = £116,910.16, are as follows:-

Commemorative events (£1157.34) Overspend, balance from general reserves

Peace & Hope Garden £56,175.20

*Includes the earmarked reserves vired at the meeting held 18.09.23*

Bulb planting in the parish £1,000

Pavilion emergency repair £10,000

Play equipment reserve £8,000

Summer Sports (£40) Overspend, balance from general reserves

Fireworks event £383.50 (invoice paid in June for £3682.50 + VAT)

Benches repairs £500

New Entrance signs £10,000

Pitches maintenance (£5,806.91) Overspend, balance from general reserves

Bollards for road safety £1,000

Hanging baskets £174 (invoice = £2691+VAT)

Christmas Lights (£35.75) Overspend, balance from general reserves

Donations £5,900

Tree works £1,737.46 *(Min 1869 a) 15.02.21)*

Allotment deposits £200.00

Graffiti Project £2,000 *(Min 2295 c) 21.11.22)*

Recreational events £26,880 *(Min 2246 a) 26.09.22)*

b) To receive requests for financial support s137 LGA 1972. **The s137 limit for 23/24 = £22,580.82, only £1000 allowed in the S137 budget for 23/23.** **Total Budget for donations 2023/24 = £6,000**

No requests have been received.

c) To consider the quote for the summer floral arrangement *( Circulated to Cllrs on 08.01.24)*

The Clerk circulated the quote for the summer floral scheme to Cllrs on 8th January 2024. The quote is for £2691.00 + £538.20 (VAT); this would be for the same arrangement as in 2023. There has been no increase in the price.

***RESOLVED to accept the quotation.***

d) To set the precept for 2024/5

Following discussions about the budgetary requirements, the possibility of loss of s136 funding and the impact of the precept using the revised Council Tax Base, it was ***RESOLVED to set the precept for 2024/25 at £70,992***

**2595. Flooding within the parish**

This was discussed earlier in the meeting. Additional areas of concern relating to Malthouse Lane, will be passed to Hilton parish council and a copy to SDDC and to DCC.

**2596. To consider Planning Applications**

DMPA/2023/1607: The erection of a single storey rear extension at 21 Clayton Gardens, Hatton, Derby, DE65 5EB (24/01/24)

***RESOLVED No objection***

**2597. Reports on Parish Council assets (as covered in the Clerk’s report)**

a) Allotments

Some allotments flooded over the Christmas period and requests have been received to relocate to plots nearer to the site entrance. The Clerk was instructed to send the new annual rent demands thereby allowing information to be gathered about which, if any, plots are available to be re-allocated.

b) Playing Fields & Pavilion

No matters are reported.

The old bowls pavilion and the old football container are to be removed very shortly.

A tree has blown down at the top of the playing field next to the telegraph poles. Cllr Billings will make the arrangements for this to be removed.

c) Jubilee Field

No matters are reported.

An email has been received today from a resident concerned about an access from the new development onto Eaton Close which was thought by residents not to have been agreed; however the planning permission shows the access was agreed.

d) Thistley Meadow

The Chair and Clerk met with Nestles factory manager on 20th December 2023; Nestles agreed it would obtain quotes to replace its fence by their old pumping station. In addition Nestles would obtain quotes to complete the replace of fencing along the bottom of the allotments, this section would be for the parish council to fund. Quotes are not expected to be received until the end of January.

(e) Noticeboards

No matters are reported.

(f) Benches

No matters are reported.

(g) Defibrillator

No matters are reported.

**2598. To receive any reports from Parish Cllrs**

a) A resident has approached Cllr Laing seeking information relating to the ownership of a section of land at the new development.

At this point and being the first time the matter had been brought to the knowledge of the parish council, Cllr Brooks declared a prejudicial interest as he is interested in the same parcel of land.

Cllr Laing was informed that the area of land in question is landlocked; he will pass this information onto the resident together with information relating to the former Methodist Chapel which is for auction in February.

b) Cllr Richardson provided an update on the postings made on Facebook.

c) Some reports have been received of alleged unpleasant behaviour from the new owners of the former Adult Education Centre. The Clerk was requested to make representations to the new owners.

**2599. To receive and consider any reports from Council representatives on outside bodies/organisations**

(a) Hatton Support Network – no meeting has taken place.

(b) Jubilee Hall – no meeting has taken place.

(c) To receive reports from representatives on other organisations - No other reports were received.

**2600. Peace and Hope Memorial Garden**  - *(Power: LGA 1976 s19 or PHA1875 s164 or Open Spaces Act 1906 ss9-10,s 15)*

A meeting with People Express will be held on 17th January, this will relate to the governance arrangements between the parish council and People Express.

**2601. To consider an update on projects**

(a) Consideration of new entrance signs to the parish (budget allocation = £10,000)

The Clerk provided details of a Derbyshire company who can design and manufacture signs. www.leanderarchitectural.co.uk/wp-content/uploads/2016/04/Signs.pdf

The matter was deferred from the November meeting to this meeting for Cllrs to consider the project. As Tutbury PC is undertaking a similar project, the Clerk was instructed to make enquiries with Tutbury PC advice and information on contractors being used.

(b) Dates and activities for Summer Sports 2024

***RESOLVED the sessions have been booked – Cllrs and Youth of Hatton have been advised of the dates.***

(c) Skateboard park graffiti art project (Earmarked funds = £2,000)

No action is to be taken and the project will not be actively pursued.

(d) Historic photographs and events on street furniture *(Cllr Billings)*

Cllr Billings explained the project which involves vinyl wrappings of heritage photos placed on street furniture such as the green telecoms boxes and litter bins. Cllrs agreed the project would be different and would enhance the parish. Enquiries will be made by the Clerk as to costings.

**2602. Items for information only**

(a) Reports from Meetings attended - No meetings have been held

(b) Notification of Forthcoming meetings *-*  Area Forum Meeting - Hilton Village Hall 23rd January 2024

(c) Training Sessions attended - as per DALC circulars - No training has taken place

**2603. Date of next meeting:**

The next Ordinary meeting of the Parish Council will be held onMonday 19th February 2024 **at 6.45pm at the Jubilee Hall**. The Annual Meeting of the Parish will be held on 18th March 2024.

There being no further matters, the Chairman closed the meeting at 8:32 pm.

APPENDIX 1 – Cllr Patten