HATTON PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON TUESDAY 13th DECEMBER 2022 AT 6:45pm

IN THE JUBILEE HALL, STATION ROAD, HATTON

**PRESENT:** Cllr J Billings, (Chair), Cllr J Clark, Cllr A Cairns, Cllr A Beatson, Cllr A Ball, Cllr R Brooks, Cllr J Laing, Cllr Osbourne (from 7:31pm).

In Attendance: Mrs J Storer (Clerk). 3 members of the public.

There being a quorum under Standing Orders 3v, the Chairman opened the meeting.

**2298. Apologies,**

Apologies were accepted from Cllr Patten (personal). Apologies were noted from Cllrs Roberts (personal)

**2299. Variation of Order of Business**

There was no variation to the order of business.

**2300. Declaration of Members Interest.**

Cllr Billings declared a prejudicial interest in the item relating to the payment of invoices for the Bowling Green – the contractor is a relative of Cllr Billings.

**2301. Public Speaking – (10 Minutes)**

Parking of lorries outside Nisa blocked the pavement for pedestrians. A request will be made to DCC Highways Dept for some bollards to be installed outside Nisa rather than the suggested planters.

The bollard covers near to the school have not been reinstated as they are ignored; alternative means of raising people’s awareness to the dangers of parking near to the school are to be considered.

The Christmas trees on the lampposts are looking good.

The forthcoming road works between 4th – 7th January 2023 at the top of Station Road have still to be confirmed by the Highways Dept.

The carnival representative thanked the parish council for its contribution to the Winter Wonderland which was a huge success.

**2302**. **County and District Cllrs report**

(a) County Councillor – Cllr J Patten

No report was presented.

(b) District Councillor - Cllr Roberts.

No report was presented.

**2303. To approve the Minutes of the Ordinary Meeting of the Parish Council held on 21st November 2022**

***RESOLVED the minutes of the Ordinary Parish Council*** ***meeting held on 21st November 2022, as circulated, were approved and signed by Cllr Billings.***

**2304. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

No items are to be taken in the exempt section other than that listed on the agenda.

**2305. Governance**

(a) To consider the Parish Council’s risk assessments

***RESOLVED no amendments are made to the risk assessments.***

(b) Co-option to fill the Parish Councillor vacancy for the Central Ward

No expression of interest has been received. As the Council is now within 6 months of the parish council elections (May 2023); it is no longer required to actively seek to fill the vacancy.

The Clerk asked what actions will be taken to promote the parish council election on 4th May 2023; it was agreed to place notices on the noticeboard and ways to promote the election will be considered again in the spring.

(c) Data Protection Act 2018 and GDPR

No matters were raised and no matters have been reported.

(d) To consider the draft Equality Policy

***RESOLVED: to accept the Equality Policy.***

Cllrs were asked to consider how to further engage with members of the public with varying levels of disability; it was agreed to see how SDDC will communicate information and publicity about the elections and use this for suggestions that this council can utilise.

**2306. To determine which items if any from Part 1 of the Agenda should be taken with the public**

**excluded**

No items were identified as being needed to be taken in the exempt section.

**2307. To receive the Chairman’s announcements**

The Chair had nothing to report.

**2308. Report of the Clerk**

This had previously been circulated, there were no questions or matters raised.

The Clerk actioned all the matters from the last meeting and Cllrs have been circulated with the responses.

Min 2292 b) the order has been placed for new LED MUGA lights. A cherry picker is required and work will be undertaken on 19th December.

Min 2293; the Clerk wrote to the Church about the installation of the memorial plaque; the Church will submit a Faculty for the erection of the plaque inside the Church. A member of the public has made enquiries about the location of another plaque in the Methodist Chapel which is dedicated to the Price Family. The Chair will speak with Mr C Prince about this enquiry.

Information about 2023 Summer Sports sessions has been received; ***RESOLVED for the Clerk to make the booking for the 2023 summer sport.***

The date of the coronation is now known to be 6th May 2023. The Pageant Master has informed councils that the Palace does not wish to have any beacons lit for the coronation, instead the beacons are encouraged to be lit for the 80th anniversary of D Day in 2024.

Discussions took place about possible ways to commemorate the coronation and an idea of items to be placed on the street lights was agreed. The Chair will make enquiries about the cost of the idea and bring the costings to the next meeting.

**2309. Correspondence**

1. DALC – Various circulars
2. Resident – informing of damp at the social club

*This is a leaking gutter and will be attended to*

1. Resident – enquiry about the replacement MUGA lights
2. Tutbury Cllr – asking for HPC to campaign for work to the zebra crossing on Station Road
3. DCC – Notification that assistance is available for removal of graffiti, free of charge

*The Clerk has put forward some items on the Scropton Road Recreation Ground*

1. SAAA – Notification of the appointment of the external auditor to 2026/27
2. Resident – enquiry about the lack of dog bins at the new development

*The Clerk will respond about the development is the responsibility of the builders and nothing can be spent by the parish council until the site is adopted.*

All correspondence has been circulated to all Cllrs.

**2310. To receive, discuss and comment upon Consultations received**

* Derbyshire Fire & Rescue Service's six-week consultation on its draft Our Plan 2023 - 2026, and Budget 2023 - 2024.
* DCC – Devolution Consultation
* Derbyshire Police & Crime Commissioner Angelique Foster, is consulting on proposals for the policing part of the Council Tax precept for 2023/24.

**2311. Finance**

a) The following accounts are presented for authorisation and payment

*Payments already made under delegated authority*

Mrs J Storer Refund of Dec 2022 phone (Clerk) £28.00

Mrs J Storer Refund of Dec 2022 phone (Warden) £14.00

Water Plus Water at Recreation Ground (03.08.22 – 03.11.22) £953.41

TSC Happy Christmas banner £184.04

*Payments for authorising*

Dec salary run £1,848.67

 Dec HMRC £488.16 DCC – Dec 22 £571.29

Mrs J Storer Clerk expenses £28.95

Mrs J Storer Clerk use of home (Oct – Dec 22) £81.00

DSK Engineering Ltd Repairs to play equipment £840.00

Sterilizing Services Annual legionella inspection £262.80

*(Power: LGA 1972 s144)*

All Saints Hire of Hall for PC meetings (Sept-Dec 22) £75.52

All Saints Church Reimbursement for Christmas light opening £21.37

Plantscape Christmas trees and lights £4740.00

Sterilizing Services Monthly legionella checks – monthly inspection £43.20

*(Power: LGA 1972 s144)*

(E) = to be taken from earmarked funds

*Money Received*

Bowls Club Rent received £784.13

Willington FC Pitch hire £257.25

TL Darby Pitch hire £105.00

Interest on Instant Access account £14.99

 *Note: interest rate is raising, the interest received last month = £5.96*

Balance at Bank at 05.12.22

Project account £25,126.57

Instant access £68,073.55

Current account £140,284.06

 £233,484.18

At 05.12.22

Unrestricted reserves = £83,562.22

Earmarked reserves after transfer as per budget = £152,110.31 and are as follows:-

Royal Event £643.55

Peace & Hope Garden £18,850.80

*Includes funding received from Cllr Patten’s Community Fund & £10,000 from Mercia PR (July 21)*

Bulb planting in the parish £1,000

Pavilion emergency repair £10,000

Old School Field project £65,000

Play equipment reserve £8,000

Transfer to new charity £5,420

Summer Sports £2,412

Fireworks event (£662.50)

Benches repairs £500

New Entrance signs £10,000

Pitches maintenance £1,688

Tree works £1,737.46 *(Min 1869 a) 15.02.21)*

Allotment deposits £100.00

Graffiti Project £2,000 *(Min 2295 c) 21.11.22)*

Recreational events £27,080 *(Min 2246 a) 26.09.22)*

b) To receive requests for financial support

**Total Budget for donations 2022/23 = £0.00**

None received.

c)To consider the draft budget and precept for 2023/24

The first draft of the 2023/24 budget had been circulated to all Cllrs with the meeting papers.

7:31pm Cllr Osbourne arrived.

Cllr Brooks informed the meeting about possible plans for the former Hatton Community Centre and the possibility of its being leased to the parish council. Depending on the outcome of the auction of the Community Centre (20th December 2022) there maybe implications for the parish council’s finances from 2023 onwards.

***RESOLVED not to set the 2023/24 budget until the outcome of the auction on 20th December is known. It was agreed to hold a specific finance meeting in early January to consider the budget and precept for 2023/24 onwards.***

**2312. To consider Planning Applications**

**DMPA/2022/1208 - Extended covered storage area at 134 Station Road, Hatton, Derby, DE65 5EH (16/12/22)**

***RESOLVED No objections.***

DMPA/2022/1237: Change of use of land from agricultural to residential garden at Caballo Casa, Breach lane, Foston, Derby, DE65 5PU (13/01/23)

***RESOLVED No objections.***

**2313. Reports on Parish Council assets**

a) Allotments

No matters are reported.

STW is required to attend to the main tap at the junction of Old Marston Lane and Dove Side where it goes down to the allotments.

b) Playing Fields & Pavilion

SDDC has written to the Parish Council following an audit of the District play areas, this was to inform the equipment previously purchased and maintained by SDDC but installed at Scropton Lane Recreation Ground is the responsibility of the Parish Council and as of 1st January 2023, SDDC will no longer maintain, inspect nor insure the equipment. It has offered to undertake the inspection at a monthly fee of £37.65.

***RESOLVED for the parish council to take over the small play area from SDDC.***

The pavilion showers will repaired this week and the contractor will be asked to repair the guttering.

c) Jubilee Field

No matters are reported to the Clerk. The dog bins are still to be erected and the fence panel repaired.

The Chair will obtain a quote for a 12’ gate, posts, fencing and a squeeze gate/stile.

d) Thistley Common – picnic area

No matters have been reported to the Clerk.

(e) Noticeboards

The two noticeboards are in good condition and no work is required.

(f) Benches

All benches are in good condition, have been painted and no work is required.

(g) Defibrillator

The defibrillator is in good working order.

**2314. To receive any reports from Parish Cllrs**

a) The dog fouling campaign is underway for the month of December and each week a report will be placed on the council’s Facebook page.

b) A video of someone’s experience of using the zebra crossing is to be received and will be passed onto the Highway Dept.

The level crossing is to be closed in mid January for works and a plea will be made to the Highways Dept to repaint the zebra crossing whilst the level crossing is closed.

c) The Clean Team needs to be informed of an area at the end of Hassall Road that requires attention.

d) Field Avenue verges remain deeply rutted, the same is true at Heathway which fill with water.

e) Malthouse Lane has been tarmaced by DCC along with a section of Breach Lane. Church Broughton Road which requires attention has not been attended to.

f) The charging points at the car park frequently do not work; it is hoped that this is classed as teething problems and that they will be working efficiently and effectively very soon.

g) The roads are filthy with mud from the new estate; the Clerk will report this.

**2315. To receive and consider any reports from Council representatives on outside bodies/organisations**

(a) Hatton Support Network - A meeting is still to be held with the trustees of the Marston charity.

There are some poetry books left from and these will be sold at a reduced price of £1 with funds going to the Hatton Support Network Charity.

1. Jubilee Hall – There has been no meeting.
2. To receive reports from representatives on other organisations - No other reports were received.

**2316. To consider an update on projects**

(a) Parish Entrance Signs (Budget allocation = £10,000)

This has been deferred from previous meetings and is one of the projects submitted to SDDC as part of the levelling up agenda. As this project may qualify for grant funding from the prosperity fund, it was deferred at the last meeting until clarification about the prosperity fund has been received. Clarification may be into Spring 2023. Cllr Ball provided design details of parish signs that are to be erected at Tutbury. It was agreed to consider the entrance signs at the Finance meeting.

(b) Peace and Hope Memorial Garden (Power: LGA 1976 s19 or PHA1875 s164 or Open Spaces Act 1906 ss9-10,s 15)

The Terms of Reference have been sent to People Express; Cllr Brooks reported that People Express have sought guidance about how to proceed with the calling of the next meeting of the consultation group.

***RESOLVED for PEX to send the Terms of Reference to all previously interested persons for them to apply to be on the consultation group.***

© Skateboard park and graffiti art project (Min 2295c)

The Clerk has made enquiries with the company who made the sign at Findern Pump Track and is awaiting a quote.

***RESOLVED The Clerk was authorized to place an order upto £300 +VAT.***

(d)Circular path as part of TTTV project

This is part of the path project around the field and the Peace and Hope project; the path will have spurs to the entrances to the field.

(e) Update on the Christmas lights (Budget allocation = £3360)

The Christmas lights were officially turned on 1st December 2022. All were pleased with the new style of trees.

**2317. Items for information only**

(a) Reports from Meetings attended

 No reports

 (b) Notification of Forthcoming meetings

None known

 (c) Training Sessions attended - as per DALC circulars

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|   | None |  |

**2318. Date of next meeting:**

The next Ordinary meeting of the Parish Council will be held on **Monday 16th JANUARY 2023 at 6:45pm at the Jubilee Hall;** the Chairman wished everyone a happy Christmas and New Year.

8:45pm ***RESOLVED in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.***

Members of the public left the meeting.

* Staffing pay award

***RESOLVED: to agree to award the Clerk an increase above that recommended by DALC.***

There being no further matters, the Chairman closed the meeting at 8:51pm.