HATTON PARISH COUNCIL

**Mrs J Storer (Clerk)**

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Date 12th October 2020

To: The Chairman and Members of Hatton Parish Council

Dear Councillor,

ORDINARY PARISH COUNCIL MEETING

You are summoned to attend the Ordinary Parish Council meeting of Hatton Parish Council which is to be held on Monday 19th October 2020 at 6.45pm remotely via Zoom. Please ask the Clerk for the details to join the meeting.

# Yours sincerely

Jacqui Storer

Clerk

ORDINARY PARISH COUNCIL MEETING – AGENDA

 1 To receive apologies for absence.

2 Variation of Order of Business

3 Declaration of Members Interests.

 Please Note:-

1. Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

 *The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.*

4 Public Speaking – (10 Minutes)

(a) A period of not more than 10 minutes, as per Standing Order 3f) will be made available for members of the public and Members of the Council to comment on any matter. Individual representations made by members of the public shall not be for more than 3 minutes (Standing Order 3g)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

 (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils’ (NALC) Code of Conduct shall do so at this stage.

5 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 28th September 2020 (Copy already circulated)

6 Governance

(a) To consider the Parish Council’s risk assessments

(b) Co-option to fill the 2 Parish Councillor vacancies and for the new Cllr to take and

 sign the Declaration of Office

© To receive an update on GDPR

(d) To receive an update on the registration of the new charity

€ Parish Council Communication Strategy

7 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

**“In view of the confidential nature of item …. to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

8 Chairman’s Announcements.

9 Report of the Clerk and to receive an update on items from the last meeting

10 Correspondence

1. DALC – Various circulars
2. Willington FC – thanking the council for wavering the pitch fees for the second team
3. Bowls Club – thanking the council for wavering the rent for the period Sept 20 – Mar 21
4. Resident – seeking assistance for damage caused to his vehicle allegedly by a road sweeper

*This matter has been referred to SDDC, DCC and to the County & District cllrs*

1. SDDC - adoption of the South Derbyshire Local Green Spaces Plan, together with the Adoption Statement and the Sustainability Appraisal Adoption Statement.
2. TL Darby – seeking assistance and clarification about the request made to the team to repair, renovate or remove the second team portacabin

All correspondence has been circulated to all Cllrs.

11 To receive, discuss and comment upon Consultations received

None received

12 Finance

(a) To approve payment of accounts and wages for the period ending 31st October 2020 (within the Clerk’s report)

1. To consider requests received for funding

13 To consider Planning Applications – as per the Clerk’s report

**Please note:**

All Planning Applications are e mailed to all members on receipt. Any comments as a Council member should be sent to Clerk. Private comments direct to SDDC.

DMPA/2020/0946: **The erection of a two storey side extension with the conversion of garage into living accommodation at 8, Yew Tree Road, Hatton, Derby, DE65 5EX** (20/10/20)

DMPA/2020/0995: **Replacement detached garage at Sycamore Farm House, Church Broughton Road, Foston, Derby, DE65 5PW (28/10/20)**

14 Reports on Parish Council assets

(a). Allotments

(b). Playing Fields and Pavilion

 (c). Jubilee Field and Scholars Wood

 (d) Picnic Area adjacent to Thistly Common

 (e) Noticeboards

 (f) Benches

 (g) Defibrillator

15 To receive any reports from Parish Cllrs

16 To receive and consider any reports from Council representatives on outside bodies/organisations

(a) Hatton Community Centre

 (b) Salt Brook Heritage Trail

 (c) Jubilee Hall

(d) To receive reports from representatives on other organisations

17 Update on projects

 (a) The outdoor equipment and path at the Old School Field

 (b) Peace and Hope Garden

 © Christmas decorations 2020

 (d) To consider future projects

18 Items for information only

 (a) Reports from Meetings attended

 (b) Notification of Forthcoming meetings

 (c) Training Sessions

 As per DALC circulars

19 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee and commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

20 Date of next meeting: Monday 16th November 2020 at 6:45pm venue to be via Zoom.

***Governance Note: Standing Orders 3w; allocates 2 hours for the meeting; any extension of time will require the Parish Council to agree to suspend Standing Order 3w.***

 Staffing