HATTON PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 17th FEBRUARY 2020 AT 6:45pm

IN THE JUBILEE HALL, HATTON

**PRESENT:** Cllr J Billings (Chair), Cllr R Brooks, Cllr J Laing, Cllr Osbourne.

In Attendance: Mrs J Storer (Clerk), Cllr A Roberts, 1 member of the public.

**1660. Apologies,**

Apologies were received and noted from Cllr Beatson (personal), Cllr Ball (personal)

**1661. Variation of Order of Business**

There was no variation to the order of business.

**1662. Declaration of Members Interests.**

Cllr Billings declared a prejudicial interest in the item relating to the payment of invoices for the Bowling Green – the contractor is a relative of Cllr Billings.

**1663. Public Speaking – (10 Minutes)**

No matters were raised.

**1664**. **County and District Cllrs report**

(a) County Councillor – Cllr J Patten

No report was presented.

(b) District Councillor - Cllr Roberts.

Station Road will be closed on the following dates:- 22nd February until 24th February and 11th March (8pm) until 16th March (6.30am) to change the railway gates to semi automatic. Trains will still run.

Flooding in the parish from Storm Dennis is less than in other areas of the district. The flood defences have worked. The new housing development will be funding the remaining the flood defences, these will offer protection for a flood risk of 1 in 1000 year event and factors in environmental change.

Cllr Roberts in response to being asked if SDDC has given consideration to providing facilities and means to reduce anti social behaviour which may occur from the increase in numbers of young people that will move into the new development, informed that SDDC will help the parish council if it wishes to provide any facilities.

The number of housing association houses at the new development will be 14 – no decision has been made as to which housing association will be awarded the contract to take on the affordable housing. S106 funding is also available for a new GP surgery in Hatton, but under current circumstances, Cllr Roberts was of the opinion that the chances of having a surgery are slim partly due to lack of available land.

**1665. To approve the Minutes of the Ordinary Parish Meeting held on 20th January 2020.**

***RESOLVED the minutes of the Ordinary Parish Council meeting held on 20th January 2020, as circulated, were approved and signed by Cllr Billings.***

**1666. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

No items are to be taken in the exempt section other than that listed on the agenda.

**1667. To receive the Chairman’s announcements**

The Keep Britain Tidy dog fouling posters are in the possession of the Chairman. One similar poster has been erected by SDDC with a further two to be erected around the bridlepath area. Cllrs expressed frustration as SDDC had not communicated that it was intending to erect posters; this could mean that the purchase of 10 posters by this council may have been unnecessary. Cllr Roberts will find the location of the siting of the posters from SDDC and the Chair will place the remaining notices in and around the parish. Some signs will be retained so that they can be placed in the new development at a later date.

Stenciling signs to combat dog fouling will be placed on the pavements when better weather permits.

Five signs urging people to report anti social behaviour will also be erected.

**1668. Report of the Clerk (previously circulated)**

***RESOLVED to accept the report of the Clerk, as previously circulated, without any amendment.***

**1669. Governance**

(a) Risk register

The Clerk made no recommendations for changes to the risk register.

***RESOLVED to make no changes to the risk register.***

(b) Co-option to fill the three (3) Parish Cllr vacancies and for new Cllrs to take and sign the Declaration of Office and to complete the Register of Interest

No expressions of interest have been received; Cllrs will continue to promote the vacancies and to engage members to join the Council.

(c) Data Protection Act 2018 and GDPR

No matters were raised and no matters have been reported. The Clerk recommended that email addresses specific to the Parish Council are created rather than Cllrs using their personal email addresses. The reasons for the recommendation were provided to the meeting.

***RESOLVED the Clerk will arrange for parish council generic email addresses to be created.***

Cllrs were requested to send to the Clerk, their photos for placing on the website.

**1670. Correspondence**

1. DALC – Various circulars
2. Hatton Carnival request to use the Recreation Ground for the Carnival on 9-12th July

***RESOLVED – to grant permission for the Recreation Ground to be used during these dates.***

1. DALC – Notification of the Constabulary and Council meeting 16th March 2020
2. DALC – Request to join an Action Group to campaign for speed reductions

***RESOLVED – the Clerk has replied expressing interest and requesting further information***

1. DCC – Notification of road closure of the A511 between 22 – 24th February
2. EMA – Community Impact Survey
3. Environment Agency – Briefing note of the Autumn 2019 flooding
4. Hatton Juniors – email complaint
5. Resident – request to clear brambles from the recreation ground that are encroaching her garden

***RESOLVED - Investigations of the site will be undertaken and authority was given for work to be undertaken if required.***

All items of correspondence were considered.

**1671. To receive, discuss and comment upon Consultations received**

South Derbyshire – Local Green spaces Modification Consultation – deadline for responses 17th March

2020. ***RESOLVED to agree the content of the Local Green Spaces Modification Consultation with no***

***amendments.***

Cllr Brooks will make enquiries about the Green flag award relating to green open spaces.

**1672. Finance**

(a)To approve payment of accounts and wages for the period ending 29th February 2020

*Payments already made*

None made

*Payments for authorising*

Mrs J Storer Clerk’s expenses £53.10

February salary run £939.32

DCC February pension for the Clerk £174.19

HMRC February deductions for PAYE & Ni £227.15

Melbourne Print copying £4.00

Woodland Bowling Green maintenance (Feb 20) £550.80

 *(Power: Open Spaces Act 1906 ss 9 &10)*

Sterilizing Solutions Monthly legionella checks £262.80

 *(Power: LGA 1972 s144)*

EE D/D – Clerk’s mobile £21.56

*Money Received*

January interest £5.44

Allotment rent £168.00

SDDC – S106 money towards the bowling pavement £6,600.00

Balance at Bank at 10.02.20

Project account £25,126.57

Instant access £128,187.55

Current account £16,752.28

As at 10/02/2020; earmarked reserves were £108,500, leaving £61,566 as unrestricted reserves

***RESOLVED that the following amounts are moved into earmarked reserves***

1. ***£500 is moved to earmarked reserves for a Royal event***
2. ***£2000 is moved to generate a reserve for replacing the play equipment in 5 years***

Projected earmarked reserves at 31/03/20 would be = £111,000 as follows:

Royal Event £3,000

War memorial £30,000

Bulb planting in the parish £1,000

Pavilion emergency repair £10,000

Old School Field project £65,000

Play equipment reserve £2,000

Should the work at the bowling green not be completed and paid at 31/03/20, the cost of the works at £19,000 would also be transferred to earmarked reserves. Efforts continue to obtain as much grant and external sourced funding as is possible.

Projected unrestricted reserves at 31/03/20 would be estimated at £65,000. This estimated unrestricted reserves to precept gives a ratio of 1:1.12 which is at the lower end of the auditors’ recommendation.

b) To note Bank reconciliation report to 31st January 2020

The bank reconciliation will be brought to the next council meeting.

c) To consider any request for funding

No requests have been received.

d) To consider the summer planting scheme

The quote has been received and circulated to all Cllrs. The quote is for £1426.00 +VAT and is based on the planting scheme of last year. ***RESOLVED to accept the quote.***

The Clerk has obtained all necessary permissions from the Highways Dept to erect the hanging baskets on the lampposts along Station Road for the planting scheme 2020.

e) To consider the quote for the mowing and spraying of Scholar’s Wood

The quoted cost per cut is £290 and the spraying around the trees is £1242 + VAT. The quote has been circulated to all Cllrs on 29th January 2020. ***RESOLVED to accept the quote for the work.***

The Clerk was also instructed to request that the work is not subcontracted.

f) To set the budget and precept for 2020/21

***RESOLVED to set the precept for the year 2020/21 at £58,742.00***

**1673. To consider Planning Applications**

DMPA/2020/0077 - The creation of a vehicular access at 88 Station Road, Hatton, Derby, DE65 5EH

***RESOLVED No objections***

**1674. Reports on Parish Council assets**

a) Allotments

There are four plots vacant, but there is a possibility that two will be let soon.

b) Playing Fields & Pavilion

The wet weather has continued to affect the pitches and matches have continued to be cancelled.

The email from Hatton Junior Chairman had been previously circulated and was discussed along with comments made on Twitter by members of the Junior Club. Cllrs stated that maintenance is undertaken of pitches, there is no favourism or bias is shown to any organisation.

The Chair and the Clerk attended a meeting with Overseal Parish Council to look and learn about the projects and facilities that they have undertaken, including the provision of toilets at the Bowls pavilion as it currently has no toilet facilities. The Clerk will make enquiries as to whether SDDC Community Grant is a possible grant source for toilets.

c) Jubilee Field and Scholars Wood

No matters have been reported to the Clerk.

The Clerk and Chair provided information and photographs of the Overseal Remembrance Garden, viewed this morning. Cllrs considered the project to be one that was still to be pursued and instructed the Clerk to contact People Express to formally request assistance with the project.

The five bar gate will be replaced to the Field and the access slightly widened as soon as the weather permits. Wood chippings will be placed at the kissing gate off Hassall Road.

The hedgerow boundary on the STW side of the field requires attention as it is open and dilapidated, the hedge is to be laid either now or within 12 months once Western Power has undertaken the cable laying.

The opening of the access between Hoon Road and Church Avenue will be revisited at a later point. Consultation will be undertaken and Cllr Roberts gave his support to the proposal.

d) Thistley Common

No matters have been reported to the Clerk.

e) Noticeboards

The two noticeboards are in good condition and no work is required.

f) Benches

All benches are in good condition and no work is required. The Clerk will inform the Chemist of the idea

to create the bench at the Chemist as a Chat Bench.

g)Defibrillator

The defibrillator is in good working order.

**1675. To receive any reports from Parish Cllrs**

A report was received of a water course being obstructed causing flooding on Malthouse Lane. This matter will be reported to SDDC and DCC; Cllr Roberts has already reported the problem.

On Church Broughton Road there is a blocked gully, which impacts on the condition of Church Broughton Road.

The developers of the new housing development have not always kept the road clean, but due to the conditions that they are working in, no complaints will be made but it will be mentioned at the meeting with the site manager.

**1676. To receive and consider any reports from Council representatives on outside**

**bodies/organisations**

(a) Hatton Community Centre

No further updates are available.

(b) Salt Brook Heritage Trail

No report was provided

(c) Jubilee Hall

The February meeting was cancelled due to the poor weather.

(d) Other reports from outside bodies

Hilton Parish Council contacted the Clerk late last week and an initial meeting will take place shortly.

**1677. Update on projects**

a) The outdoor equipment and path at the Old School Field

The Clerk continues to chase Western Power about the outstanding contract relating to the wayleave across the site, although no communications is being received from Western Power.

b) Future projects

Confirmation has been received from DALC and SDDC that the Parish Plan (adopted March 2010) was superceded by the introduction of the Parish Council’s five year plan. There is no obligation or need to review the Parish Plan with the five year plan being in place.

A majority of the projects identified in the five year plan have been achieved or are in progress – the major project being the trim trail and path at the Old School Field will be ongoing for a period of time.

With the commencement of the new housing development, it is envisaged that S106 funding will be available in the near future and to ensure that the funding is used effectively and efficiently, Cllrs agreed that consideration will be given to future projects that the Parish Council may wish to undertake. The five year plan has proved to be useful for planning project work and the funding streams for these projects – the similar argument was agreed for identifying future projects and to ensure that these are funded from the correct funding source.

A meeting will be held specifically to consider projects on 30th March.

**1678. Items for information only**

(a) Reports from Meetings attended

SDDC – Flood Liaison Meeting 6th February 2020 – Cllr Brooks attended an interesting meeting.

The EA has a policy of encouraging water to be retained in upland areas as a means of mitigating flood risks downstream. It was agreed that landowners are not as active, proactive nor working co-operatively on drainage schemes and if statutory authorities exert their powers then co-operative working would help to have efficient drainage. This is one factor to the problem of flooding, other contributory factors were discussed. Thanks and relief were expressed that the flood banks worked, this council will continue to work with various agencies to continuing efforts to prevent flooding within the parish.

 (b) Notification of Forthcoming meetings

DCC and Parish Council Liaison Meeting 30th March 2020

Parish council and Police Liaison Meeting 16th March 2020 between 6pm-8pm

 (c) Training Sessions

These are as per DALC circulars.

**1679. Date of next meeting:** The Ordinary Parish Council meeting will be held on Monday 16th March 2020 at 6:45pm at the Jubilee Hall, Station Road, Hatton.

There being no further matters, the Chairman closed the meeting at 8:04pm.