

# HATTON PARISH COUNCIL

*(South Derbyshire District in the County of Derby)*

Clerk to the Council and RFO  
**JOHN MAW**

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To: Chairman and Members of the Parish Council

December 1<sup>st</sup> .2014

Dear Councillor

You are summoned to attend the meeting of Hatton Parish Council to be held at **6.45 pm** on **Tuesday December 9<sup>th</sup>. 2014** at Hatton Centre, Station Road, Hatton..

**Members are asked to sign the Attendance Book and to complete any entry in the Declarations of Interest Book (if appropriate) on arrival.**

Yours faithfully,

*John Maw*

Clerk to the Council.

## AGENDA.

### PART I – NON CONFIDENTIAL INFORMATION.

1. To receive apologies for absence.
2. Variation of Order of Business.
3. Declaration of Members Interests.

#### **Please note:-**

(a) Members must ensure that they complete the Declarations of Interest Book prior to the start of the meeting, and must indicate the action to be taken (eg. to stay in the meeting, to leave the meeting, or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item © of Public Participation.

The Declarations of Interests will be read out from the Declarations Book - Members will be asked to confirm that the record is correct.

4. Public Speaking – (10 minutes).  
(a) A period of not more than **10 minutes** will be made available for members of the public and Members of the Council to comment on any matter.  
Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item © below. (If the item to which representations or comments were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)  
  
(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance the public will be given the opportunity to raise any relevant matter. Members of the Council however, will restrict Police matters they raise to those relating to their Ward.  
© Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
5. To confirm the Non-Confidential Minutes of the Meeting held on November 11<sup>th</sup>. 2014 (Copies attached)
6. To determine which items, if any, from Part I of the Agenda should be taken with the public excluded.  
If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-  
  
**“ That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.**
7. **Chairman’s items** (if any)  
  
a) To appoint a Vice Chairman of the Council.  
  
Address by Julie Batten- Chief Officer of ‘People Express.’ -on the Salt Brook Project
8. **Report of the Clerk.**  
  
1) Christmas tree for inside All Saints Church Hatton. Delivered Saturday November 29<sup>th</sup>. 2014  
2) Fireworks Spectacular November 1<sup>st</sup> 2014 – team thank you.  
3) Play equipment for 8+ children. – a report by Councillor A Billings and Mrs T Croft.  
4) Findern Footpaths Group. Invitation to January meeting has been accepted.  
5) Adoption of revised Financial Regulations. – item deferred from previous agenda.  
6) Chairman’s Allowance 2014/15.
9. **Derbyshire Association of Local Councils.**  
  
i) Circ. 24/2014 General Circular: DALC – copyright, Dronfield Town Council – vacancy for Clerk/RFO, Breaston Parish Council –vacancy for Clerk/RFO  
  
ii) Circ. 25/2014 General Circular: How much holiday pay should you pay, Payroll and HMRC, Delivering differently in neighbourhoods, Consultations, Clerk/RFO vacancy – Stenson Fields Parish Council.

**DALC circulars are e mailed to all members who have responsibility to print and retain hard copies if required.**

- 10      **Finance.**  
I) To approve payment of accounts and wages for the period ending November 29<sup>th</sup>. 2014 (Schedule attached)  
  
ii) To note Bank reconciliation reports to November 29<sup>th</sup>.2014  
  
iii) Financial Regulations – revised edition. To confirm and adopt the draft regulations discussed at meeting 20 May 2014  
(minute 413(9) refers.
11.      **Planning Applications.**  
  
i) 9/2014/1020 Two storey rear extensions at 8 and 10 Field avenue Hatton.  
**Please note:**  
All Planning Applications are e mailed to all members on receipt.  
Any comments as a Council member should be sent to the Clerk.  
Private comments direct to SDDC.
- 12      **Items for Information.**  
  
i) North West Area Safer Neighbourhoods Team.  
  
ii) Schedule of meetings of Hatton Parish Council.  
  
iii) Membership of the Council.  
  
iv) LDF Local Plan Part 2 – Sustainability Appraisal Scoping Report.  
  
**Any items received after publication of this agenda will be tabled at the meeting.**
- 13      **Wards Reports.-**  
.To receive any ward reports from members.
14.      **Meeting of outside bodies/organisations.**  
To receive and consider any reports of Council representatives serving on outside bodies/organisations.

**Date of next meeting. Tuesday January 8<sup>th</sup>. 2015 at 6.45pm at Hatton Centre.**