

HATTON PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 14th November 2017

To: The Chairman and Members of Hatton Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Hatton Parish Council which is to be held on Tuesday 21st November 2017 in the Jubilee Hall, Station Road, Hatton at 6:45pm

Members are asked to sign the Attendance Book and to complete any entry in the Declarations of Interest Book (if appropriate) on arrival.

Yours sincerely

Jacqui Storer
Clerk

ORDINARY PARISH COUNCIL MEETING – AGENDA

1 To receive apologies for absence.

2 Variation of Order of Business

3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 Public Speaking – (10 Minutes)

(a) A period of not more than 10 minutes, as per Standing Order 3f) will be made available for members of the public and Members of the Council to comment on any matter. Individual

representations made by members of the public shall not be for more than 3 minutes (Standing Order 3g)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC)

Code of Conduct shall do so at this stage.

5. To approve the Minutes of the Ordinary Meeting of the Parish Council held on 17th October 2017 (Copy already circulated)

6. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

7. Commemoration of the end of World War 1
8. Chairman’s Announcements.
9. Report of the Clerk (at the end of this agenda)
 - (a) To receive an update on items from the last meeting
10. Governance
 - (a) risk assessments
 - (b) Parish Councillor vacancies and co-option of a Parish Cllr
 - © General Data Protection Regulations (GDPR)
11. Correspondence
 1. DALC – Various circulars
 2. Icarus – Dove Valley Communication – participation in Transforming the Trent Valley Project, next meeting on 14th November
 3. SDDC – Announcement of the launch of the S Derbyshire Partnership Strategy – 15th November 2017.
 4. SDDC – Connectivity Survey – Deadline 19th November
12. Finance
 - (a) To approve payment of accounts and wages for the period ending 31st October 2017 (Schedule attached)
 - (b) To note Bank reconciliation report to 31st October 2017
 - © To consider requests received for funding
 - (d) To consider the effectiveness of the internal audit for the current financial year 2017/18 (report circulated with papers)
13. Consultations
None known at the time of the collating the agenda
14. To consider Planning Applications – as per attached list
Please note:
All Planning Applications are e mailed to all members on receipt.
Any comments as a Council member should be sent to Clerk. Private comments direct to SDDC.

9 2017 1162 - the erection of extensions and alteration including a part garage conversion (amendments to previously approved application 9/2017/0561) at 3 Brook Close, Hatton

9 2017 1159 - the erection of a detached garage at the Croft, Church Broughton Road, Foston

9 2017 1090 - the erection of an annexe to replace existing garage and store at 39 Uttoxeter Road, Hatton

15. Reports on Parish Council assets
 - (a). Allotments
 - (b). Playing Fields and Pavilion
 - (c). Picnic Area adjacent to Thistly Common
 - (d) Bins
16. To receive any reports from Parish Cllrs
17. To receive and consider any reports from Council representatives on outside bodies/organisations
 - (a) Hatton Community Centre
 - (b) Salt Brook Heritage Trail
 - (c) Jubilee Hall Committee
 - (d) To receive reports from representatives on other organisations
18. Update on projects
 - (a) Plaque for the Tutbury Bridge
 - (b) Bollards outside the school
 - (c) Benches
 - (d) Noticeboards
 - (e) Hanging Baskets and planter tubs (Year two plans)
 - (f) Christmas trees/lights
19. Items for information only
 - (a) Reports from Meetings attended

 - (b) Notification of Forthcoming meetings
None known at the time of preparing the agenda

 - (c) Training Sessions
As per the DALC circulated list
20. Items for the next agenda
 - Draft budget for 2018/19
21. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

22. Date of next meeting: Tuesday 19th December 2017 at 6:45pm at the Jubilee Hall, Station Road, Hatton

Governance Note:

Standing Orders 3w; allocates 2 hours for the meeting; any extension of time will require the Parish Council to agree to suspend Standing Order 3w.