

HATTON PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 13<sup>th</sup> June 2017

To: The Chairman and Members of Hatton Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Hatton Parish Council which is to be held on Tuesday 20<sup>th</sup> June 2017 in the Jubilee Hall, Station Road, Hatton at 6:45pm

**Members are asked to sign the Attendance Book and to complete any entry in the Declarations of Interest Book (if appropriate) on arrival.**

Yours sincerely

Jacqui Storer  
Clerk

## ORDINARY PARISH COUNCIL MEETING – AGENDA

1 To receive apologies for absence.

2 Variation of Order of Business

3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

*The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.*

4 Public Speaking – (10 Minutes)

(a) Neil Rowland (Nestles) to discuss the old bridlepath

(b) A period of not more than 10 minutes, as per Standing Order 3f) will be made available for members of the public and Members of the Council to comment on any matter. Individual representations made by members of the public shall not be for more than 3 minutes (Standing Order 3g)

(c) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(d) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC)

Code of Conduct shall do so at this stage.

5 To approve the Minutes of the Annual Meeting of the Parish and the Annual Parish Meeting both held on 16<sup>th</sup> May 2017 (copy already circulated)

6 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 16<sup>th</sup> May 2017 (Copy already circulated)

- 7 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

8. Chairman’s Announcements.
9. Report of the Clerk (at the end of this agenda)  
(a) To receive an update on items from the last meeting
10. Governance  
(a) risk assessments  
(b) Parish Councillor vacancies
11. Correspondence –  
1. DALC – Various circulars  
2. DCC – Removal of charges for disposal of certain waste items  
3. Hatton Junior Football Club – update as to the position of acquiring temporary goalposts and raising questions  
4. Mrs Wood – Requesting clarification as to when the grass will be cut at the Old School Field as it is high and requesting that some chattel or bark chippings are installed a the Kissing Gate and dog bin close by, as the area gets very muddy in the winter.  
*RECOMMENDATION: for some chattel or bark to be bought and laid at the end of the summer, to prevent the area from becoming muddy.*  
*The Clerk has contacted SDDC for information as to when the field will be cut.*  
5. SDDC – Notification that the Playing Fields will not be included in the Dog Control Orders at present, nor can the CCTV system be utilitised to catch those who fail to pick up after their dogs.  
6. Nestles – suggestion that the old bridlepath is closed.  
7. DCC – Notification that work will be undertaken on the pavement outside 2 Field Close
12. Finance  
(a) To approve payment of accounts and wages for the period ending 30<sup>th</sup> June 2017 (Schedule attached)  
  
(b) To note Bank reconciliation report to 31<sup>st</sup> May 2017  
  
(c) To consider requests received for funding
13. To consider Planning Applications – as per attached list  
**Please note:**

All Planning Applications are e mailed to all members on receipt.  
Any comments as a Council member should be sent to Clerk. Private comments direct to SDDC.

9 2017 0435 – The erection of extension and alterations (amended scheme to previously approved 9/2016/0185) to 196 Station Road, Hatton.

9 2017 0561 - The erection of an extension at 3 Brook Close, Hatton

9 2017 0579 – The proposed single storey rear extension, with eaves of 2.35 metres and maximum height of 3.7 metres extending 4.4 metres from the rear wall at 3 Ley Croft, Hatton

14. Reports on Parish Council assets
  - (a). Allotments
  - (b). Playing Fields and Pavilion, including the use of the field by Hatton Juniors and work to be undertaken regarding the compound
  - (c). Picnic Area adjacent to Thistly Common
15. To receive any reports from Parish Cllrs
16. To receive and consider any reports from Council representatives on outside bodies/organisations
  - (a) Hatton Community Centre
  - (b) Salt Brook Heritage Trail
  - (c) To receive reports from representatives on other organisations
17. Update on projects
  - (a) Plaque for the Tutbury Bridge
  - (b) Bollards outside the school
  - (c) Defibrillator
  - (d) Benches
  - (e) Noticeboard
18. Items for information only
  - (a) Reports from Meetings attended
  - (b) Notification of Forthcoming meetings
  - (c) Training Sessions  
*None advised*
19. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

To consider quotations for work to be undertaken

- i. for new equipment at the Recreation Ground (Min 974)
- ii. for the new fencing at Church Avenue
- iii. installation of concrete base for the bench at the Recreation Ground
- iv. additional cuts at the old School Field (currently cut 6 times per year)

20. Date of next meeting: Tuesday 18<sup>th</sup> July 2017 at 6:45pm at the Jubilee Hall, Station Road, Hatton

**Governance Note:**

**Standing Orders 3w; allocates 2 hours for the meeting; any extension of time will require the Parish Council to agree to suspend Standing Order 3w.**