

HATTON PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
HELD ON TUESDAY 19th SEPTEMBER 2017 AT 6:45pm
IN THE JUBILEE HALL, HATTON

PRESENT: Cllr J Billings (Chair), Cllr R Brooks, Cllr A Billings

In Attendance: Mrs J Storer (Clerk), 6 members of the public, Cllr J Patten (to 7:18pm)

1029. Apologies

Apologies were received and accepted from Cllr J Walker (personal), Cllr J Osbourn (personal).

1030. Variation of Order of Business

There was no variation to the order of business.

1031. Declaration of Members Interests.

Councillors considered their duties regarding declaration of interest, both personal and prejudicial. Cllr A Billings declared a prejudicial interest relating to planning application 9 2017 0632 as he is a neighbour of the applicant.

1032. Public Speaking – (10 Minutes)

Dove Valley Project (DVP) has approached the Parish Council requesting the Parish Council to pay for the emptying of the bin which is on Parish Council land.

The Salt brook near to the Tavern appears to need clearing out as it is full of weeds. Cllr Brooks informed that the Environment Agency had attended to the brook on a couple of occasions during this summer and that it has an ongoing programme to maintain the brook. It was thought that the reported weeds were normal vegetation;

Cllr Brooks will inspect and report back to the next meeting.

There is no date for the erection of the plaque by the Tutbury Bridge and no arrangements have been made for the community to celebrate the erection of the plaque.

A request was made for there to be some formal ceremony or celebration to take place. The DVP agreed to be involved and the Clerk will contact Cllr A Roberts.

A VIP event hosted by the Saltbrook Trail Committee will be held on 21st September; to assist with the VIP event, a plea was made for old photographs of the farming industry which could then be displayed at the VIP event.

Mr M Underwood thanked the Parish Council for the work on the football pitches, to get them match ready for the start of the season. There are now 16 teams affiliated to the Junior club.

Regarding the rumours which circulated in August that the Junior Club was not supported by the Parish Council, the Junior Club undertook a crude survey on this subject area. The majority view was that the Parish Council was not doing anything or if it was, this was not done quickly enough. Mr Underwood stressed that this was the opinion of the membership and not of the Executive Committee who wants to work with the Parish Council. Clarification was provided that the survey was made available via the Juniors Twitter account; with just under 50 responses. Cllrs were disappointed with the perception of the Parish Council and reminded all that there needs to be the management of expectations of what the Parish Council can and cannot do, that it has to prioritise the projects that it can deliver, with available funding and that the whole of the parish's needs have been be considered.

1033. County and District Cllrs report

(a) County Councillor – Cllr J Patten

The damaged bus shelter on Station Road is still to be repaired; but the situation is not helped by a resident's recent postings on social media. Cllr Roberts has been pursuing the matter but no update as to the current situation is available. Cllr Patten will also make enquiries but ultimately the bus shelter will be replaced.

The problems of parking on the pavement outside Nisa have been forwarded to the Highways Dept for their suggestions.

Cllr Brooks made enquiries relating to DCC's policy on the maintenance of the Hatton Community Centre; now and before it is handed to the community; urgent repairs have been identified. Cllr Patten confirmed that if the Centre is in a poor state of repair, then these should be made good before any group takes on the building and she will make enquiries if any urgent repairs are to be undertaken before the building is transferred.

7:18pm Cllr Patten left the meeting.

(b) District Councillor - Cllr Roberts.

No Cllr was present and no report was provided to the meeting.

1034. To approve the Minutes of the Ordinary Parish Meeting held on 15th August 2017.

RESOLVED the minutes of the Ordinary Parish Council meeting held on 15.08.17, as circulated, were approved and signed by Cllr J Billings.

1035. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

No items were determined to be taken with the public excluded.

1036. To consider whether the Parish Council should participate in the Snow Warden Scheme for 2017/18

Volunteers are sought to keep the pavements clear of snow and ice during this winter, it is thought that at least three volunteers are required. No volunteers have come forward in previous years and it is unlikely that any will come forward this year.

RESOLVED not to participate in the Snow Warden scheme due to lack of volunteers.

1037. To receive the Chairman's announcements

The Chairman had no report to make.

1038. Report of the Clerk (previously circulated)

RESOLVED to accept the report of the Clerk, as previously circulated, without any amendment.

1039. Governance

(a) Risk assessments

The Clerk made no recommendations for changes to the risk assessments.

(b) Parish Councillor vacancies

There are currently three vacancies for Parish Cllrs, and no expressions of interest have been received. Any expressions of interest or requests for information, should be directed to the Clerk.

1040. Correspondence

1. DALC – Various circulars
2. SDDC – Review of the policy on Private Hire Licencing
3. Royal British Legion – Poppies for Lampposts
4. Derbyshire Police & Crime Commissioner – request for public support for funding of Derbyshire Constabulary

5. Ms G Taylor – advising of Environmental Health problem from Field Avenue
6. Jubilee Hall - Reply to the letter sent by the Parish Council regarding action identified in Minute 1023c
7. SDDC – Open Space and Facility Strategy
The Clerk explained that the requested information has been sent to SDDC and includes existing projects already earmarked for S106 funding, in order to ensure that no projects or funding options are overlooked.
8. Nicola Taylor – Request to hire Scropton Road Playing Fields for endurance training sessions.
RESOLVED to permit the use of the Playing Fields as there is no conflict with football training.
9. Mr Riley – hedge cutting at 2 Field Avenue
It was accepted that the hedge had been trimmed but photographic evidence demonstrated that the hedge was still encroaching onto the pavement by a significant amount and this was restricting access along the pavement. Mr Riley will be requested to cut the hedge back so that the face of the hedge will be on boundary line and no longer encroaches.

1041. Finance

- (a) To approve payment of accounts and wages for the period ending 30th September 2017 (Schedule attached)

Mrs J Storer	Clerk's expenses	£53.84
Mrs J Storer	Clerk's use of home (Jul – Sept 17)	£130.04
	Sept salary run	£TBA
DCC	Sept pension for the Clerk	£TBA
HMRC	Sept deductions for PAYE & Ni	£TBA
Woodland	Bowling Green maintenance (Aug 17)	£434.00
Sterilizing Services	Monthly legionella check	£43.20
DLNR CRC	Work at the allotments	£210.00
Came & Co	Insurance for the period 2017/18	£1,811.28
Water Plus	Water charges 28.02.17 -21.08.17	£936.26
Talbot Turf Supplies	Mowing of the old School Field (28/6 + 27/7)	£144.00
Talbot Turf Supplies	Mowing Hatton Sports Ground	£120.00
Talbot Turf Supplies	2 x white line marker paint	£103.85
Talbot Turf Supplies	Marking out football pitch	£150.00
Derby Electical	Five year electrical test at Pavilion And social club	£576.00
Money Received		
	Deposit account interest August 17	£3.64

- (b) To note Bank reconciliation report to 31st August 2017
The bank reconciliations were accepted.

- © To consider the financing of the new goalposts.

It was agreed in October 2016 that new goalposts would be purchased, the delay in part being that the Parish Council was awaiting the prices of a set of roll on and roll off goals, from the Junior Team and which has only been provided since the August Parish Council meeting when the Junior Football Club has written to the advise the Parish Council that it will provide half of the finance - £3,000.

RESOLVED the Parish Council will purchase the 2 sets of goalpost, one moveable the other static. Both sets of goalposts will be the property of the Parish Council. The Clerk will liaise with Matt Underwood about the goalposts required.

(d) To consider requests received for funding

No requests have been received.

RESOLVED the Clerk was instructed to order two remembrance day wreaths.

(e) To accept the external auditor's report

The Clerk explained that this Parish Council had been selected as one of the 5% of Parish Councils to receive a more detailed audit for the year ending 31.03.17. There are no problems reported, other than the Clerk had provided 31 days instead of 30 days for Hatton electorate to inspect the accounts.

RESOLVED the comment was noted by the Cllrs but no action will be taken.

1042. To consider consultations before the Parish Council

No consultation papers have been received.

1043. To consider Planning Applications

9 2017 0900 - retrospective application for a single storey rear extension at 24 Eaton Close, Hatton

NO OBJECTIONS

9 2017 0632 - outline application (all matters to be reserved) for the residential development of a detached dwelling house at 88 Station Road, Hatton

Cllr A Billings declared a prejudicial interest in this application as he is a neighbor.

NO OBJECTIONS

9 2017 0729 - the creation of a new access to Hatton Fields Cottage, Sutton Lane, Hatton Fields

NO OBJECTIONS

1044. Reports on Parish Council assets

(a). Allotments

i) The second phase of work to renovate the allotments is due to start shortly. The Chairman and the Clerk met with the Community Payback Team about the works required during the second phase and a SLA is awaited from the CRC, which once approved, the works will commence.

The gates posts are installed, the new gates and fencing will be erected shortly.

(b). Playing Fields and Pavilion

i) The 5 year electrical testing has been completed; there are some identified works, although none are classified as being urgent or of the electrics in the building being in a dangerous condition. A quote has been obtained to complete the works.

RESOLVED to accept the quote from Derby Electrical Ltd.

ii) Colin Naylor has suggested that the Parish Council reinstates the Field Users Committee, to meet on a regular basis and to discuss matters relating to the users and the playing fields. Cllrs considered this to be an excellent suggestion.

RESOLVED the Clerk was requested to call a meeting, which will take place before the next Parish Council meeting.

(c). Picnic Area adjacent to Thistly Common

The Dove Valley Project has requested that the Parish Council takes over the financing of the bin which is on the picnic area; land owned by the Parish Council.

RESOLVED to suspend Standing Orders to allow Mr A Ball to address the meeting and to provide further clarification as to why the request was being made to the Parish Council.

Mr Ball advised that the cost was approximately £80 per year and was being made as the fund raising events undertaken this year had not produced much funds, this being due to bad weather. The DVP is now using reserves to fund the costs associated with Thistley meadow.

Following heated discussion between the Parish Council and Mr Ball, it was RESOLVED that the Parish Council would fund this year's costs and would review the matter for future years.

The Chair returned to Standing Orders.

DCC has made a request for the Parish Council to take on a Cultivation Licence for land at the corner of Old Marston Lane; this licence will be held on behalf of a resident of Old Marston Lane who is currently cultivating the land. The Licence will be held in perpetuity and the costs and obligations associated with this were discussed.

RESOLVED to take on the cultivation licence. The resident will continue to maintain the area of land, but the Parish Council will have ultimate control. Banners and A Board advertising events within the Parish will be allowed to be sited on and adjacent to the land.

Consideration will be given at a later date for this area to be earmarked as a Remembrance Garden.

(d) Bin audit

During August, Cllr Beatson and the Clerk undertook an audit of the bins (Litter and Dog bins) within the Parish; the results of which had been circulated to all Cllrs.

Recommendations had been made to

- i. change dog bins for litter bins, this will be both a cost reduction exercise and will provide better litter disposal facilities,
- ii. to erect bins outside the Pharmacy, along the jitty next to Jubilee Hall, and to relocate the bin outside 39 Station Road to be next to the noticeboard on Station Road

RESOLVED to accept all the recommendations made.

1045. To receive any reports from Parish Cllrs

No reports were received.

1046. To receive and consider any reports from Council representatives on outside bodies/organisations

(a) Hatton Community Centre

No further reports were presented.

(b) Salt Brook Heritage Trail

The VIP event to inform and launch the start of the works will be held on 21st September; all residents of Hatton are welcome to attend.

(c) To receive reports from representatives on other organisations

Min 10233c) Cllr A Billings reported that the Jubilee Hall Management Committee met on 18th September. The Chair of the Management Committee has stood down and the Treasurer has resigned. The Management Committee is being chaired by the Vicar. The current hiring rates and the hiring process are to be reviewed.

(d) To receive any other reports from other representatives

No reports were received.

1047. Update on projects

(a) Plaque for the Tutbury Bridge

The plaque has been ordered and as it is being made by the same company making the noticeboards, the plaque will be delivered with the noticeboards to save on delivery charges.

(b) Bollards outside the school

The Clerk has submitted the application to DCC and is contacting the various utility companies for their observations.

(c) Benches

Two benches have been installed at the Playing Fields, the bench outside the Pharmacy is still to be installed. Conversations are to be held between the Pharmacist and the contractor about the exact location and timing of the installation.

(d) Noticeboards

Two noticeboards have been ordered and delivery is anticipated to be in September.

(e) Consideration of World War 1 commemorations

The Clerk enquired if the Parish would be commemorating the centenary of the end of World War 1 (WWI) and had circulated to Cllrs, some possible suggestions of ways this could occur.

RESOLVED this Parish Council will commemorate the centenary. Ideas from the Clerk were welcomed and further ideas and suggestions will be sought via Facebook and the Hilton Directory.

1048. Items for information only

(a) Reports from Meetings attended

SDDC & Parish Council Liaison Meeting – 13th September 2017.

The minutes of this meeting have been circulated to all Cllrs. Cllr Brooks has proposed that a topic for a future meeting could relate to travellers and associated issues.

(b) Notification of Forthcoming meetings

DCC – Parish and County Council Liaison – 21st September – no representative will attend

(c) Training Sessions

The full list of training sessions has been circulated to all Cllrs.

The Clerk is to attend the Data Protection training on 16th October 2017 regarding data protection changes occurring in May 2018.

1049. Items for the next agenda

- Actual v Budget report

8:30pm RESOLVED To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of commercially sensitive information relating to quotes for work) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

Members of the public left the meeting and the Parish Council entered the confidential section of

the meeting.

1050. To consider quotes for reinstatement works at the Recreation Ground

The contractor suggested at the August meeting has failed to provide any quote, and details of an alternative contractor was provided to the Clerk during the meeting, the credentials of which were supported by all Cllrs present. The two other contractors also had excellent credentials and references.

RESOLVED the Parish Council has considered the quality and service of the contractors, including the one whose details have been provided this evening and as all are excellent, the contract for the reinstatement works will be awarded on the lowest cost basis.

RESOLVED as the matter has been ongoing for a period of time, the Clerk was authorised to instruct the cheapest contractor, once the final quote has been received.

1051. Consideration of the quote to complete the storage compound at Scropton Road Recreation Ground

The Junior Team has been offered the Youth of Hatton storage container and the Junior Team now wishes to have the compound erected around the container rather than at the top end of the Playing Fields. This is a significant change to the previous proposal and as such no decision can be made to award the contract of works to construct the compound. Concerns were raised about possible incursion onto the MUGA and surrounding area, which may be used in the future should the MUGA be extended.

RESOLVED to have a meeting with the Junior Team and other Playing Field users to ascertain the exact dimensions and location of the compound.

1052. Date of next meeting: Tuesday 17th October 2017 at 6:45pm at the Jubilee Hall, Station Road, Hatton

There being no further matters, the Chairman closed the meeting at 8:52pm