

HATTON PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 10th April 2018

To: The Chairman and Members of Hatton Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Hatton Parish Council which is to be held on Tuesday 17th April 2018 in the Jubilee Hall, Station Road, Hatton at 6:45pm

Members are asked to sign the Attendance Book and to complete any entry in the Declarations of Interest Book (if appropriate) on arrival.

Yours sincerely

Jacqui Storer
Clerk of Hatton Parish Council

ORDINARY PARISH COUNCIL MEETING – AGENDA

1 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make

representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

2 To receive apologies for absence.

3 Variation of Order of Business

4 Public Speaking – (10 Minutes)

(a) A period of not more than 10 minutes, as per Standing Order 3f) will be made available for members of the public and Members of the Council to comment on any matter. Individual

representations made by members of the public shall not be for more than 3 minutes (Standing Order 3g)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC)

Code of Conduct shall do so at this stage.

5. To approve the Minutes of the Ordinary Meeting of the Parish Council held on 20th March 2018 (Copy already circulated)

6. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

7. To receive reports and recommendations for the commemoration of the end of World War 1 update

8. To receive the Chairman's Announcements.

9. To receive the report of the Clerk (at the end of this agenda)

(a) To receive an update on items from the last meeting

(b) Arrangements for the Parish Council's stand at the Heritage Day – June 2018

10. Governance
 - (a) risk register
 - (b) Parish Councillor vacancies
 - © General Data Protection Regulations (GDPR)
 - (d) Website update

11. To consider and take action on items of correspondence received
 1. DALC – Various circulars
 2. DCC – Parish Council and DCC Liaison Forum – 3rd May 2018
 3. Resident – Query as to why the precept has risen significantly over the last two years.
The Clerk has replied to the resident explaining the reasons for the increase and the programme of projects as identified in the Five Year Plan
 4. DCC – Notification of consultation on the County Library service to commence on 7th May

12. Finance
 - (a) To approve payment of accounts and wages for the period ending 30th April 2018 (Schedule attached)
 - (b) To note Bank reconciliation report to 31st March 2018
 - © To consider requests received for funding
 - (d) To approve the accounts for the year ending 31st March 2018
 - (e) To consider the following reviews
 - i. Mowing contract for the Bowling Green

13. Consultations
None received

14. To consider Planning Applications – as per attached list
Please note:
All Planning Applications are e mailed to all members on receipt.
Any comments as a Council member should be sent to Clerk. Private comments direct to SDDC.

9 2018 0295 - the erection of a detached double garage at 92 Heath Way, Hatton

15. Reports on Parish Council assets
 - (a). Allotments
 - (b). Playing Fields and Pavilion
 - (c). Picnic Area adjacent to Thistly Common
 - (d) Bins

16. To receive any reports from Parish Cllrs

17. To receive and consider any reports from Council representatives on outside bodies/organisations
 - (a) Hatton Community Centre
 - (b) Salt Brook Heritage Trail
 - (c) Jubilee Hall Committee

- (d) To receive reports from representatives on other organisations
18. Update on projects
- (a) Plaque for the Tutbury Bridge
 - (b) Bollards outside the school
 - (c) Benches
 - (d) Old School Field project of tree planting and the Remembrance Garden
 - (e) The Remembrance Tree, Scropton Road Recreation Ground
 - (f) The establishment of walking groups
19. Items for information only
- (a) Reports from Meetings attended

 - (b) Notification of Forthcoming meetings
SDDC Flood Liaison meeting – 20th June at the District Council offices,
commencing at 10am

 - (c) Training Sessions
As per the DALC circulated list
20. Items for the next agenda
- Approval of accounts for the year ending 31.03.18
 - GDPR
21. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
- Staff pay review
 - Staff appraisal
22. Date of next meeting: Tuesday 15th May 2018 at 6:45pm at the Jubilee Hall, Station Road, Hatton. The Annual Meeting of the Parish and the Annual Parish Meeting will also take place on this evening.

Governance Note:

Standing Orders 3w; allocates 2 hours for the meeting; any extension of time will require the Parish Council to agree to suspend Standing Order 3w.

