

**HATTON PARISH COUNCIL  
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING  
HELD ON TUESDAY 16<sup>th</sup> MAY 2017 AT 7:05pm  
IN THE JUBILEE HALL, HATTON**

PRESENT: Cllr J Billings (Chair), Cllr Beatson, Cllr J Osborne, Cllr A Billings.

In Attendance: Mrs J Storer (Clerk), 1 members of the public, Cllr Patten (to 7:15pm).

**962. Apologies**

Apologies were offered and accepted from Cllr Walker (personal), Cllr Brooks (personal), Cllr Whittingham (work). The Chairman welcomed all to the meeting and as a quorum was present, the meeting commenced.

**963. Variation of the Order of Business**

There was no variation in the order of the business.

**964. To receive Declarations of Interest**

The Chairman, the Clerk and their partners, attended the TL Darby end of season awards and dinner event, held on 14<sup>th</sup> May 2017 at The Castle. All four attended the event without charge and the meal was funded by T L Darby (Users of the Sports Pavilion and football pitches). The Chairman completed a declaration of Interest Form.

**965. Public Speaking**

A resident reported that the road edges were filling with weeds; the village is looking unsightly and the weeds are a hindrance to drainage. The Clerk will make enquiries as to when SDDC will be carrying out the weed spraying programme.

**966. County and District Cllrs report**

(a) County Councillor – Cllr J Patten

DCC has informed that it will not be selling the Hatton Community Centre and will offer it to the community for lease.

The light at Blossom Walk has been repaired as has the light at Hassall Road.

The charges for disposals at waste centres have been rescinded.

(b) District Councillor - Cllr Roberts.

No report was provided.

7:15pm Cllr Patten left the meeting.

**967. To approve the Minutes of the Ordinary Parish Meeting held on 18<sup>th</sup> April 2017.**

RESOLVED the minutes of the Ordinary Parish Council meeting held on 18.04.17, as circulated, were approved and signed by Cllr J Billings.

**968. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

No items were determined to be taken with the public excluded.

**969. To receive the Chairman's announcements**

The Chairman had no report to make.

**970. To receive the report of the Clerk (already circulated)**

RESOLVED to accept the report of the Clerk, as previously circulated, without any amendment. The Clerk reported she had been advised by Nestles that both the brambles and the debris in the ditch had been cleared. The ditch has been cleared but the brambles covering the old bridlepath have not been attended to.

RESOLVED Nestles will be given 7 days to clear the path and after that time, if the brambles have not been cleared, the matter will be formally reported to the Rights of Way Officer at DCC.

The Dementia Awareness Training, will take place on Monday 22<sup>nd</sup> May at the Jubilee Hall. This is free to anyone who wishes to attend.

The previously reported sunken pavement at Field Avenue has not been attended to by DCC; DCC reported that the drains have been cleared and this should remedy the problem. Clarification was given that this was not the cause of the initial complaint of pooling water, but was due to a slope/dip actually on the pavement – the Clerk will report this again.

Min 925 – traffic jumping the lights on Station Road. The Clerk had circulated the reply from the police regarding this matter. The Parish Council expressed its continuing frustration to the response of the police, whereby matters should be reported to the police via 101; the response also stated that no issues have been reported relating to parking problems outside the Primary School. The Head of the Primary School has informed Cllr Beatson and the Clerk that he has reported the problems to the PCSO and Cllrs confirmed that the problems had been raised at Safer Neighbourhood meetings. A police officer or PCSO was expected to attend the Parish Council meeting, but no one was present, adding to the Council's frustrations.

RESOLVED all parishioners are to be encouraged to report via 101, any problems they encounter relating to drug and motoring matters.

The defibrillator has been received and will be installed at the Sports & Social Club.

Dog fouling continues to be a problem throughout the village, and specific incidents relating to the exercising of dogs on the Recreation Ground were given to the meeting.

RESOLVED to ask SDDC to include the Scropton Road Recreation Ground in the Dog Control Order, to exclude dogs on the Recreation Ground, except for the annual dog show. (*Power: Dogs (Fouling of Land) Act 1996*)

Following a discussion about the Parish Council's liability should someone suffer an injury whilst climbing on fencing and/or equipment which should not be climbed on.

RESOLVED the Clerk will make enquiries with the Parish Council's insurers.

#### **971. Governance**

##### **(a) Risk assessments**

Following the cyber attack on 11<sup>th</sup> May 2017, the Clerk recommended the inclusion of risk of damage to IT systems and of lost information from cyber attacks; this risk should be included in the Parish Council's risk assessment.

RESOLVED To include this new risk on the risk assessment. The Clerk confirmed that she regularly updates the laptop; back ups of the laptop are taken and stored in a fire proof cabinet.

##### **(b) Parish Councillor vacancy**

There are currently two vacancies for Parish Cllrs and no nominations have been received for either vacancy. The vacancies have been advertised on the Parish Council Facebook page.

#### **972. To consider any consultations**

No consultations were available.

#### **973. Correspondence**

1. DALC – Various circulars
2. PC Stafford – Reply to request from the Parish Council to request for assistance with motorists who are “jumping” the lights outside the Jubilee Hall.
3. DCC – Reply re the dropped kerb at Field Close  
*The kerb lines are considered to be good, but a partially blocked drainage line has been cleared and it is anticipated that this will resolve the problem*
4. DCC – Reply re the query over the resurfacing of the jitty at Holme Close & Blossom Walk  
*The surface works were undertaken following a request by Cllr Patten and complaints from residents regarding the condition of the path.*
5. Hatton Carnival – Request for use of Scropton Road Playing Field for the Carnival – Wednesday 12<sup>th</sup> – Monday 17<sup>th</sup> July  
RESOLVED to grant permission for use of the field from Thursday 13<sup>th</sup> as there is football training on Wednesday evening, no fair ground attractions are to be allowed on site until Friday 14<sup>th</sup> July and the site must be cleared by the end of Monday 17<sup>th</sup> July.
6. SDDC – Civic Council Meeting 25<sup>th</sup> May 2017

All items of correspondence were accepted.

**974. Consideration of new equipment for use at the Scropton Road Recreation Ground (budgeted £5470 in 2017/18)**

The Chairman reported that the maintenance equipment at the Recreation Ground was old and the following equipment requires replacing:

A ride on mower, a strimmer and a push mower.

The budget for 2017/18 allocated £5470 for new equipment.

RESOLVED the Chairman will obtain quotations.

There is a need to appoint a groundsman; the role was confirmed for 10 hours per week and any applicant is to contact the Clerk

**975 Finance**

(a) To approve payment of accounts and salaries for the period ending 31<sup>st</sup> May 2017

Online Payments:

Mrs J Storer	Clerk’s expenses	£43.30
	May salary run	£918.13
DCC (Chq 4859)	May pension for the Clerk	£149.18
HMRC	May deductions for PAYE & Ni	£210.06
Woodland	Bowling Green maintenance (April 17)	£434.00
Sterlizing Services Ltd	Monthly legionella check	£43.20
Mr B Wood	Internal audit fee for 2016/17	£81.60
F J Gane Ltd	Attending to water supply at the Allotments	£233.80
Melbourne Print	Work jacket for lengthsman & printing	£36.48

12b) Money Received

Allotment rent	£20.00
SDDC – Concurrent functions refund	£23717.00

(c) To note the Bank reconciliation report to 28<sup>th</sup> April 2017

The Clerk presented the bank reconciliation to 28.04.17. The reconciliation was accepted.

(d) To consider any request for funding

No other requests have been received.

(e) To complete the Audit Return for the financial year 2016/2017  
RESOLVED the Annual Governance Statement was completed.

(f) To receive the Internal Audit report from Mr B Wood for the year ending 31<sup>st</sup> March 2017  
RESOLVED to receive and accept the internal audit report. The report raised no areas of concern or of note.

(g) To approve the accounts for the year ending 31st March 2017  
The accounts for the year ending 31.03.17 as previously circulated were accepted. The Clerk confirmed that the earmarked reserves of £25,125 can be used for improvement works at the Scropton Road Recreation Ground.

#### **976. Planning matters**

9 2017 0370 - proposed internal alterations at first floor level to an existing production building to accommodate the remodelling of a control room and an mcc room, the extension of a platform, a new mezzanine platform and four new windows in the west elevation at Nestle Company Limited, Marston Lane, Hatton  
NO OBJECTIONS.

#### **977. To receive reports on Parish Council assets**

(a). Allotments

Work is taking place to clear the allotments; the quality of work to date was considered to be good.  
The vacant allotments will be sprayed with weedkiller when the weather permits.

(b). Playing Fields and Pavilion  
No further reports were received.

(c). Picnic Area adjacent to Thistly Common  
Work to level the picnic area and to re-seed it will commence on 22<sup>nd</sup> May 2017.

#### **978. Update on Projects**

(a) Plaque for the Tutbury Bridge

The stones for the bridge are very large and it will not be practicable to have a plaque made so that the fittings are only made on the cement.  
RESOLVED the plaque will be post mounted to avoid any damage to the bridge.

(b) Bollards outside the school

Cllr Beatson and the Clerk met the Head of the Primary School on 15<sup>th</sup> May and the location of 4 child like bollards was agreed.

RESOLVED the Council supported the proposed locations and the Clerk will make the application to DCC and purchase four bollards (*Power: Local Government & Rating Act 1997*)

The Head also made a request for a donation towards an automatic gate which he wishes to install at the school for added safety. The Clerk informed that further advice was required as to whether the General Power of Competence could be used to fund such a piece of equipment.

(c) Defibrillator

RESOLVED the Clerk will arrange for a qualified electrician to install the defibrillator.

The Pharmacist is also supportive of a defibrillator being installed outside the Pharmacy and is working with the Friends of Tutbury Surgery about fund raising options to purchase the defibrillator

(d) Landscaping of the Old School Field and/or Scropton Road Recreation Ground  
No work is to be undertaken until S106 money becomes available.

(e) Benches

Cllr Beatson and the Clerk met with the Pharmacist on 15<sup>th</sup> May about the proposal to site a bench outside of the Pharmacy. The Pharmacist was very supportive of the suggestion of a bench and a bin being installed and added a request that a fitting is added to allow dogs to be tied up whilst owners are in the shop.

RESOLVED the Clerk will place the order for the bench, the bin and a fitting for tying dog leads.

At the same meeting it was mentioned that the Pharmacist's dog is available for any responsible person to take out for dog walks. The Parish Council considered the "loan" of a dog in order to engage in exercise and social inclusion was an excellent idea and offered its support. Consideration will be given in the future to setting up a walking group and to developing walks that both walkers and dog walkers can safely enjoy.

(f) Noticeboard

The agreed style of the noticeboard could not be located but the Clerk was provided with some basic desired features and the Clerk will source a noticeboard to meet these requirements

**979. To receive any reports from Parish Councillors**

The fence at the Old School Field has been damaged and was reported at the last Parish Council meeting (Min 944); the Chairman will obtain quotes for the repair of the fence.

Dog fouling was reported as a continuing problem.

RESOLVED for representations to be made to SDDC for temporary cameras used to capture culprits who flytip, to be used to capture irresponsible dog owners who fail to clear up after their dog. (Power: Dogs (Fouling of Land) Act 1996)

**980. To receive and consider any reports from Council representatives on outside bodies/organisations**

(a) Community Centre

Following the news that the Community Centre will not be sold but will now be leased to the community, the community group will meet to discuss a way forward.

(b) Salt Brook Trail

The Committee met on 10<sup>th</sup> May 2017; progress is being made relating to publicity of the project

©To receive reports from representatives on other organisations.

Cllr A Billings reported on the last Jubilee Hall meeting. The fees have been reviewed and some concerns have been raised about the possible lack of a constitution for the Hall's management committee. The Church rules are proposed to be used and a decision is awaited as to whether this will be acceptable.

**981. Items for information only**

(a) Meetings attended

No Cllrs have attended any meetings.

(b) Notification of Forthcoming meetings

None known

© Training

No training sessions are known.

**982. Date of the next meeting**

The date of the next Ordinary Parish Council meeting will be Tuesday 20<sup>th</sup> June 2017 at the Jubilee Hall, Station Road, Hatton, at 6.45pm.

There being no further matters, the Chairman closed the meeting at 9:15pm