

**HATTON PARISH COUNCIL  
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING  
HELD ON TUESDAY 15<sup>th</sup> AUGUST 2017 AT 6:45pm  
IN THE JUBILEE HALL, HATTON**

PRESENT: Cllr J Billings (Chair), Cllr R Brooks (from 6:48pm), Cllr Beatson, Cllr A Billings

In Attendance: Mrs J Storer (Clerk), 3 members of the public.

**1007. Apologies**

Apologies were received and accepted from Cllr J Walker (personal), Cllr J Osbourn (personal) and Cllr J Patten (Personal).

**1008. Variation of Order of Business**

There was no variation to the order of business.

**1009. Declaration of Members Interests.**

Councillors considered their duties regarding declaration of interest, both personal and prejudicial, and no declarations were made.

**1010. Public Speaking – (10 Minutes)**

A resident raised concerns about the condition of the hedge near to The Railway Tavern, adjacent to Shenton Fields.

6.48pm Cllr Brooks arrived.

The question of who was responsible for the maintenance of the hedge was discussed and concluded that the landowner is to address the condition of the hedge. The meeting considered who the landowner

was and this was identified. The Clerk was requested to contact the landowner with a request for the hedge to be cut back.

The problem of dog fouling within the village has improved marginally, but will continue to be monitored.

**1011. County and District Cllrs report**

(a) County Councillor – Cllr J Patten

No Cllr was present and no report was presented to the meeting.

(b) District Councillor - Cllr Roberts.

No Cllr was present and no report was provided to the meeting.

**1012. To approve the Minutes of the Ordinary Parish Meeting held on 20<sup>th</sup> June 2017.**

RESOLVED the minutes of the Ordinary Parish Council meeting held on 20.06.17, as circulated, were approved and signed by Cllr J Billings.

**1013. To approve the Minutes of the Ordinary Parish Meeting both held on 18<sup>th</sup> July 2017**

RESOLVED the minutes of the Ordinary Parish Meeting both held on 18.07.17, as circulated, were approved and signed by Cllr J Billings

**1014. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

No items were determined to be taken with the public excluded.

### **1015. To receive the Chairman's announcements**

The Chairman had no report to make.

### **1016. Report of the Clerk (previously circulated)**

RESOLVED to accept the report of the Clerk, as previously circulated, without any amendment. At the previous meeting the Clerk had been asked to make enquiries about the cleaning of the bus shelters. The Clerk reported that SDDC is responsible for the cleaning of the bus shelters, and this is undertaken four times per year. In conclusion, whilst the bus shelter at Station Road is still out of action, no costs are being incurred through any contractual obligations with an external cleaning contractor.

Earlier in the year, it was reported that the recycling bins located at the Station Road car park were to be removed. Whilst the cardboard recycling bin has been removed, the other bins remain in situ. At times there is a buildup of excessive rubbish left around the bins, but the Parish Council considers the recycling bins to be valuable resource and welcomes their retention.

RESOLVED to retain the recycling bins unless the area become unsightly with excess rubbish being deposited on the grounds around the bins.

### **1017. Governance**

#### **(a) Risk assessments**

The Clerk made no recommendations for changes to the risk assessments.

#### **(b) Parish Councillor vacancies**

Mr J Whittenham on 13<sup>th</sup> August 2017, sent his resignation as a Parish Cllr; his resignation being for work and personal reasons. The Parish Council thanked Mr. Whittenham for his work as a Parish Cllr and

accepted the resignation. The Clerk has advised SDDC of the resignation and the relevant notices will be displayed on the Parish Council's noticeboard.

There are now three vacancies for Parish Cllrs and no nominations or interests have been received for the vacancies which are advertised on the Parish noticeboard and have been mentioned in the Hilton

Directory.

### **1018. Correspondence**

1. DALC – Various circulars
2. SDDC – Notification of road closure on 15<sup>th</sup> July for the Hatton Carnival
3. Amie Walker – Bin on Station Road  
*The bin on Station Road regularly overfills and a request is made for SDDC to empty it on a more regular basis.*  
The Parish Council accepted the comments and whilst the bin is emptied regularly, accepted that the position and excessive use of the bin must be causing some upset to the resident. After discussions about the possible relocation of the bin, it was agreed to follow the recommendation made at the meeting held on 18<sup>th</sup> July 2017 and to walk around the Parish to log and decide which bins are required and which can be relocated.
4. Ms C Wood – Thanking for the grass cutting at the Old School Field
5. Hatton PC – Enquiry for Hatton to join with other local Parish Councils to produce a Joint Neighbourhood Development Plan (NDP) for the surrounding parishes  
Following discussions it was RESOLVED not to participate in a Joint NDP for the following reasons :-
  - a) No budget has been allocated to undertake a NDP; whilst some grant funding is available, the costs associated with the development of a NDP can be considerable
  - b) There is no foreseeable significant building programme to take place in the Parish except that already granted

- c) There were serious concerns that the needs, requirements and wishes of Hatton Parish would be overridden or ignored by a Joint Group
- 6. Clerks & Councils Direct – July edition
- 7. SDDC – Flood liaison meeting minutes
- 8. DCC – Parish & Town Council Liaison Forum – 21<sup>st</sup> September 2017
- 9. Mrs T Croft – notifying of an overground hedge at Field Avenue  
*This hedge has since been attended to*
- 10. Mr D Bates – Overground hedge at Uttoxeter Road and Brook Close  
The ownership of the hedge was ascertained. This is public footpath 1 and the Clerk will write to the landowners requesting that the hedge is cut back.

The hedge at 2 Field Avenue has been trimmed but the recent growth has now significantly encroaching the footpath and the hedge would benefit from a severe cutting back  
The Clerk was requested to contact the property owner to make the request for the hedge to be cut back.

#### **1019. Finance**

(a) To approve payment of accounts and wages for the period ending 31<sup>st</sup> July 2017  
(Schedule attached)

(b) To note Bank reconciliation report to 30<sup>th</sup> June 2017  
The bank reconciliations were accepted.

© To receive the actual to budget report to 30<sup>th</sup> June 2017  
The report had been previously circulated. The Clerk explained the significant variances against budget, the majority of which are related to timing of the actual expenditure against the budget.

(d) To consider the pitch hire fees for 2017/18  
RESOLVED this matter will be deferred to the meeting when the 2018/19 precept is discussed and agreed.

(e) To consider requests received for funding  
No requests have been received.

#### **1020 To consider Planning Applications**

9 2017 00671 - retrospective application for a wooden gazebo at 21 Clayton Garden, Hatton  
NO OBJECTIONS

#### **1021. Reports on Parish Council assets**

(a). Allotments

i) The first phase of work to renovate the allotments has been completed and the Clerk is liaising with the Community Payback Team about the second phase of works.

The Clerk has received some requests from users of the allotments for a new gate as the original one is heavy and ill fitting.

The Parish Council considered and AGREED a quote to provide and install a new wooden gate and to replace the post and rail fencing.

ii) New fencing at Hassall Road

Quotes for the new fencing were considered. Neither Cllr J Billings nor Cllr A Billings took part in the discussions as a quote had been submitted by Woodland, which is owned by a family member.

RESOLVED to accept the quote from Woodland to replace the fencing at Hassall Road, which has been damaged by footballs.

(b). Playing Fields and Pavilion

i) RESOLVED to agree to the Clerk's request for Streetscape to check the installation of the play equipment to ensure that it is still secure and safe; a year after its installation. The Clerk will also ask

that the gradient of the zip wire is attended to following complaints that it does not seem to be effective. The Parish Council agreed that if necessary, work could be undertaken to raise one end of the zip wire frame to increase the gradient..

ii) All Cllrs had received the email reply from Hatton Utd JFC regarding some negative comments made about the Parish Council's support for the Football Club. The Parish Council was upset to learn

of the negative perceptions as this is not the situation; the Parish Council has agreed and continues to work with the Football Clubs, but financing of some of the requests and agreed actions is playing

a major part as it is not always possible to undertake actions immediately. The Parish Council reiterated its commitment to the works at Scropton Road but was mindful of a public consultation, the

results of which was opposed to any increase in football facilities within the Parish.

The Chairman has the dimensions for the new compound, but whilst there is sufficient fencing to undertake the work, gates are required. RESOLVED the Clerk will seek quotations for the work in

accordance with financial regulations 11h)

iii) Consider quotes for reinstatement works at the Recreation Ground

The Clerk has received two quotations for the reinstatement works at the Recreation Ground, a third quotation is to be sought, in accordance with financial regulations 11h)

(c). Picnic Area adjacent to Thistly Common

No matters were raised.

**1022. To receive any reports from Parish Cllrs**

Cllr A Billings reported that the post box at the corner of Church Avenue is starting to rust, is looking shabby and is leaning. This is a George VI post box and the Parish Council wishes for it to be retained.

RESOLVED The Clerk was instructed to inform the Royal Mail of the condition of the post box, but to make representations that the post box is retained and not replaced by a modern equivalent.

**1023. To receive and consider any reports from Council representatives on outside bodies/organisations**

(a) Hatton Community Centre

Cllr Brooks reported that he and Ian Hey visited the Strutts Centre in Belper to learn more about local community groups taking on and running profitably, local centres. Whilst the visit was interesting it is probably not a template for this community to follow. There was a site meeting at the Hatton Community Centre and remedial works identified. Further progress and information regarding discussions with DCC are awaited from Ian Hey and Cllr A Roberts.

(b) Salt Brook Heritage Trail

Progress is being made and a VIP grand opening event will be held in September; Parish Cllrs will be invited.

(c) To receive reports from representatives on other organisations  
Cllr A Billings, as the Parish Council's representative on the Jubilee Hall Committee, reported some areas of concern regarding the governance of the Jubilee Hall Management Committee, including the lack of a constitution, the review of rental charges and the general lack of governance. He has raised these with the Management Committee Chair but has received no response to his concerns. His concerns were considered by the Parish Council and agreed to be relevant to both the Parish Council and to the community.  
RESOLVED the Clerk was instructed to write to the Jubilee Hall Management Committee to seek their views regarding possible conflicts of interest between users and membership of the committee, about staff being on the committee and the lack of a constitution and the lack of governance.

#### **1024. Update on projects**

(a) Plaque for the Tutbury Bridge

The Clerk circulated pictures of various styles of plaques, of the wording and colouring. The associated costs were also provided.

RESOLVED to order a circular plaque, with a black background and zinc lettering. The size to be 450mm in diameter. There will be 4 holes which will enable the plaque to be mounted on a backing plate and onto posts.

(b) Bollards outside the school

The application needs to be completed

(c) Benches

The benches have been delivered and will be erected before the end of the month.

(d) Noticeboards

Two noticeboards have been ordered and delivery is anticipated to be in September.

#### **1025. Items for information only**

(a) Reports from Meetings attended  
No reports were received.

(b) Notification of Forthcoming meetings  
DCC – Parish and County Council Liaison – 21<sup>st</sup> September – no representative will attend  
SDDC – Parish and District Council Liaison – 13<sup>th</sup> September – Cllr Brooks will attend

(c) Training Sessions  
The full list of training sessions has been circulated to all Cllrs.  
The Clerk requested and was granted permission to attend the Data Protection training in October 2017 – the law regarding data protection is changing in May 2018.

#### **1026. Items for the next agenda**

- Participation in the Snow Warden Scheme
- Commemoration of the end of World War 1

**1027.** To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

No matters were raised

**1028. Date of next meeting:** Tuesday 19<sup>th</sup> September 2017 at 6:45pm at the Jubilee Hall, Station Road, Hatton

There being no further matters, the Chairman closed the meeting at 8:44pm